

VIM Application

If you are interested in hosting VIM 2019, please answer the questions in this application. We have provided some information about the traditional structure of VIM in order to help you answer these questions. If you would like to propose any changes to this structure, please let us know. You can also visit www.visionsinmethodology.org to look at previous VIM schedules.

Please submit your application to hosting@visionsinmethodology.org by **June 15**.

VIM Structure

- The conference begins with an evening dinner, and then lasts the two next days (e.g., dinner Wednesday night, conference days Thursday and Friday). It is typically held in May/early June.
- The first night includes a dinner at which the distinguished senior speaker(s) discuss their personal background
- The next two days are full presentation days; it is up to the host to determine how many presentations will be held each day and how long these presentations should be.
- Typically, each day includes one (or more) professionalism sessions. The number of professionalism sessions is up to the host.
- Each day includes a lunch and a dinner for the participants.
- Past VIMs have included approximately 35 visiting participants, plus participants from the hosting institution.

Application Questions

1. Host Information

Name of Host(s)

Rank of Host(s)

Institution(s) of Host(s)

Have you participated in VIM in the past?

Have you participated in PolMeth in the past?

2. Costs

VIM is partially funded by an NSF grant to PolMeth (approximately \$23,000). This grant provides travel and hotel funding to approximately 25 participants. To receive funding, participants must be either graduate students or assistant professors; some participants may be unfunded. The NSF funding can also be used to cover meals. Note: the funding that is left over for meals is only likely to cover 1 or 2 meals at most, and it cannot be used for off-campus dinners.

The host institution is expected to provide additional funds to cover the following expenses:

- Cost of travel and hotel for distinguished senior speaker(s)
- Cost of meals
- Cost of room rentals, including equipment used for presentations
- (If necessary) cost of transportation from hotel to conference location
- Cost of all printed material

The specific level funding necessary for hosting VIM depends on the institution. For example, VIM 2015 at the University of Kentucky required an additional \$11,000, VIM 2016 at UC Davis required an additional \$14,000, and VIM 2017 at Stony Brook University required an additional \$13,000.

Will you be able to secure sponsorship for VIM 2019 from your institution? Please outline which organizations on campus may be able to fund VIM.

If there were an issue with the PolMeth funding, would your institution be able to backstop the funding for conference?

3. Time

A call for VIM applications is typically put out in January, with decisions sent to participants in late February or March. The previous two VIMs received more than 100 applications.

Please consider your commitments in January/February 2019. Will you have enough time to work through the applications to select VIM participants?

4. Lodging

The NSF budget provides \$300 per participant in total for hotel lodging. ***Will you be able to secure a block of rooms in a hotel where \$300 will cover the cost of three nights of lodging for a participant?*** (Note: at most previous VIMs, participants have shared hotel rooms).

Is there a hotel either within walking distance or very close to the location in which the conference will be held? If no, will you be able to provide transportation to conference participants?

5. Travel

How close is the conference location/hotel to the nearest airport?

6. **Conference Ideas**

- *Do you have any specific ideas for VIM 2019? For example, will you have a particular theme?*
- *Are there professionalism sessions that you are particularly interested in holding?*